Process Team Steering Committee Meeting

March 2nd, 2019

Present: Susan, Paul, David, Deborah, Jim, LaDawn, Lisa, Dian Marie, Fred, Susann, Charlene

Not Present: Martin, Jose Thomas

1. Announcements and Housekeeping
    a. note taker for this meeting: Lisa
    b. there is a need for each of the working groups to have an SC rep – not all working groups have an SC rep just yet but the subgroups are in contact with the umbrella group rep.
    c. after the web site goes live, meeting minutes will be uploaded to the Web page after group approval of the minutes.

2. Check-ins

3. Team/Topical Group reports

    a. Healing and Learning Group has 10 participants, a meeting has not yet been scheduled but will be scheduled by end of day 3/3.
    b. Communications and Technology Group had a meeting and discussed ways to coordinate comms with tech support. Fred create a web site communication form as it was decided not to include a comments option on the web site. This group would like to hear back from each of the working groups about their tech needs. It is suggested that the working groups take some time to develop a view of their needs before sending requests one at a time. The IB has approved 11 Zoom accounts. A member of the Tech Team has guidelines for how folks can share a Zoom account.
    c. Culture Change group report: although 24 people initially expressed interest in Culture Change topic area, only 3 have signed up since the working groups were announced. There are also 3 SC members who will be working in this area, so 6 individuals so far. The group includes mostly European PT members so the conversation will be challenging to incorporate a range of cultural perspectives and needs.
    d. Governance Working Group Report: 15 PT members have signed up along with 3 SC members. Three of those have also indicated an interest in Finance. There have been contributions coming in from those who have signed up and a dialogue is developing. David is the contact person for Processes Group and also for Governance so eventually there will need to be another contact person identified for one of those groups.
    e. Community Building Group report: 22 people signed up for Community Building with 15 interested in Center Support and 10 interested in exploring Offerings. The biggest challenge is felt to be navigating the interactions between the smaller working groups within the larger working group. Fred observed that there will be touch points between all the working groups where they may need information or some exchange with another group at times. Building networks between the groups will be crucial.

4. Additional/New Topics
    a. The SC Processes working group made suggestions about convening the first meetings of the working groups. There is a document on the shared drive. It was also explored how the working groups might develop their own internal charters with the idea that a fairly developed template could be offered to support such a task. It was also offered that the Processes working group could host a dialogue with the PT about the PT Charter.
    b. Working group meetings will benefit from some space to be and to feel each other's heart and to inquire how everyone's heart is healing (or not). A moment of being and checking in is important before working.
    c. There was continuing dialogue at this point about facilitating the working groups and SC members' role in the WGs.
    d. There was a question as to whether all of the members of the PT have enrolled in one or more working groups. Can the spread sheet that Jim developed be used to answer this question? We have a role as stewards of the well-being of the PT and perhaps we can look after those who have not yet signed up to see if they will engage.

___ BREAK___

Discussions:

5. There was a discussion about the Mandala Linking Network and its relationship to the work of the PT. More discussion needed.
6. Susan and Paul reported on a meeting with members of the IB.
    a. They have expressed interest in the PT engaging with the Code of Ethics document and Care and Conduct as a priority. This seems related to the Healing and Learning working group.
    b. They are also interested in developing a method to survey the sangha. There was a discussion at this point about what kinds of information gathering are useful and applicable. Two SC members volunteered to continue this conversation with the IB.
    c. They are working on releasing the Olive Branch report as well.
7. There was a discussion about developing communication links throughout the mandala.
8. Next Steps
    a. Through Groups io, SC members should sign up as contact persons for the working groups that do not have a contact person yet.
    b. Plans for next week's SC meeting are in flux. We had planned a longer meeting time but several members will be absent. A doodle poll will be distributed to assess availability and timing.