

Process Team Steering Committee

Meeting Notes

May 5, 2019

Present: Paul Kelway, Deborah Marshall, LaDawn Haglund, Jim Fladmark, Lisa Piemont, David Marshall, Dian Marie Hoskings, Susan Skjei, Fred Meyer. Absent: Martin Ramstedt. Visiting: Jen Crow and Mark Blumenfeld from the IB.

1. Announcements/Housekeeping
 - a. there were no prior meeting minutes requiring approval
 - b. Lisa will take minutes today
2. Check-Ins -- postponed

THEMATIC ISSUES/WORKING GROUPS

3. Team/Topical Group Report-Back
 - a. Comments/feedback about full PT zoom call has been positive with requests for additional meetings of this kind. The style of the meeting and the way it was facilitated were appreciated. Questions about inclusivity and time zones – possibilities of looking at different time frames and vary the time of the call.
 - b. Report from the Processes Synthesis Group – the conversation in the group has been centering on Theory U. There is a 90 minute free training video that could be offered. Many PTers have familiarity with Theory U and there is growing enthusiasm for this methodology. Thought that Arawana Hayashi could be invited to lead a training or presentation for the PT. There are numerous strategies/formats to consider – they all seem to share the same values and approaches. Looking for an approach that can be flexible, easy and simple for Centers to use and also function to gather data. A PT member has offered a road map for PAR that is being worked with in the group's deliberations. There is a sense that we need to begin rather than wait for a sense of perfection or 100% agreement.
4. Additional/New Topics
 - a. At this point in the meeting, Jen and Mark from the IB joined the call and there were introductions all around.
 - b. Jen provided a description of the role and responsibilities of the IB. When the Sakyong stepped back, he gave full authority for Shambhala USA, Canada and Europe to the IB. They have legal and fiduciary responsibility for the organization. There are no current civil or criminal law suits involving Shambhala. IB members are concerned with the Code of Ethics development and dissemination, interested in the process for working with the Code for an Olive Branch as well as the existing Care and Conduct policy and finding a way to move this important work to implementation. Jim and Lisa will initiate the processes for collecting more feedback, involving the IB, proposing revisions, etc.

- c. There was a discussion about coordinating on-going contact between the SC, the PT and the IB. Conveners will work on a schedule for this with Mark and Jen.

5. Communications Updates –

- a. It would be good to follow a standardized format for working group reports. It was discussed that Working Groups have different styles of functioning, so reports not fall into a standardized format. Nevertheless, we can move in this direction of uniformity. Feedback suggests that we could communicate more of the dynamic discussions we are engaged in and include the Shambhala community in our energies. Please submit WG updates by the 20th of every month.
- b. We do not have a web master. LaDawn, David and Nancy are handling this work and it would be good to have more help.
- c. Responding to emails. If anyone has thoughts about a response to a particular email, send them to LaDawn and she will send them from the SC email.

6. Discussion summary

- a. IB interested in moving forward with Code of Ethics process
- b. Processes team developing integrated approach with Theory U and PAR
- c. Communications reps request uniform style with WG reports. Please have the reports in by the 20th of each month

7. Summary of decisions taken

NEXT STEPS

8. Action Items, responsible party, and target date

- a. Jim and Lisa to convene Code of Conduct sub-group, beginning process – May 10th
- b. Susan and Dian marie to bring Theory U/PAR proposal to Processes Group – next meeting
- c. We submit WG updates on the 20th of each month -- ALL

9. Future/ pending topics: Inclusion/representation on the PT; inviting others to contribute to PT; Web master options; full WG reports; addressing emergent topics on groups.io

Next meeting: May 11th, noon to 2:00.