

Process Team Steering Committee Meeting

June 2nd, 2019

Present: Susan, Paul, David, Deborah, Jim, LaDawn, Martin, Fred

Not Present: dian marie, Lisa

1. Announcements and Housekeeping

- a. note taker for this meeting: David
- b. notes from the previous meeting of May 26 need revision per LaDawn's edits before posting. Susan will contact Lisa to revise and send to LaDawn for posting.

2. Check-ins

3. Discussion of revised project plan drafted by David, dian marie, and Susan. Discussion Points:

- The general framework is good (Dialogue as inner process work, Theory U as outer process framework for engaging with the community). Timeline needs shortening to our term of office (until next Shambhala Day). This will require the primary emphasis on the processes as transformative work, and a minor emphasis on harvesting and synthesis of community experience with the processes. The nature and scope of data gathering will be determined later. Theory U provides a process framework that can accommodate any specific content.
- The Interim Board was informed about the project plan on the Friday before this meeting. Their response was positive for the overall approach and (compressed) timing. They emphasized that they need to make decisions regarding finance and governance before their term is over (October 2019) and that the PT is an independent body in terms of mission and timing.
- Fred presented a more detailed implementation plan with a greater focus on the possible content of community conversations, framed as questions addressing areas of conflict and concern. His plan also addressed the need to engage with all stakeholders. Discussion underlined the need for this, and for bringing in content knowledge from the working groups. The point was made that “central planning” of content by the SC or the PT is not entirely possible, given that so many centers and groups are already engaged in conversations. We can help by providing some process structure for how to hold those ongoing conversations, and for harvesting the results to help create a shared narrative for the overall community. We need to provide a space/place/platform for shared learning. The PT website (Community Experiences section) and possibly the Shambhala Network could provide this.
- In our rollout of Theory U, we should demonstrate that the SC and the PT will be taking their own transformative journey, modeling and pioneering for the wider community.

- We need to stop the “tag team” approach and instead form and empower task groups to accomplish specific aspects of the work, to keep the project on track. Different aspects will require different people with specific areas of expertise. Let's use the Shambhala approach of a coordinator or coordinating team. To these ends, the SC then proceeded to establish the task groups noted in the next section.

4. Steering Committee Decisions and Next Steps

- a. The Project Planning Team “PPT”) is: Nancy Kaplon, Fred Meyer, LaDawn Haglund, Paul Kelway, and Susan Skjei. Dian marie Hosking will be asked to nominate a non-native English speaker from Europe to join this team. Team tasks: overall project planning, coordination of all task groups, review of and input on content of the June 22 all-PT meeting (see below). Target date for a draft plan: before June 16th
- b. The Steering Committee will review and ratify the plan developed by the PPT at their June 16th meeting.
- c. The following task groups will be formed by inviting the designated people, who will first meet and consider adding others from the PT with relevant expertise.
 - c.i. Dialogue Training development and delivery: dian marie hosking, David Rome
 - c.ii. Theory U Training development and delivery: Susan Skjei, Arawana Hiyashi, Fred van Welsem, dian marie hosking.
 - c.iii. Harvesting: LaDawn Haglund, David Marshall, Martin Ramstedt, Brian McCorkle.
- d. Paul will review the list of MLN people, and inform SC members about any gaps in contacting them or other key stakeholders.
- e. The PT will be informed of the basic project framework (Dialogue, Theory U) through an all-PT call on Saturday, June 22nd. Jim, Fred, dian marie and Susan will plan the meeting, with review by LaDawn.
- f. Fred and Susan will draft a “Save the Date” message to the PT about the all-PT and send to LaDawn for review and distribution within the next 24 hours.